THE VIEWS EXPRESSED IN THESE MINUTES ARE THOSE OF PPG MEMBERS AND NOT NECESSARILY THOSE OF THE RINGMEAD MEDICAL GROUP

MINUTES OF RINGMEAD MEDICAL GROUP PPG MEETING HELD IN THE SANDHURST SURGERY MEETING ROOM ON MONDAY 18 MAY 2026 AT 1.30 p.m.

PRESENT:

	Alan Brown	Chair
	Beryl Kingsnorth	Group Secretary
	David Ainslie	
	Paul Amphlett	
	Mike Blackman	
	Richard Fenny	
	Dr Roger Halliwell	
	Liz Halliwell	
	Tania Hewitt	
	Glenys Kiff	
	Rita McNicholas-Gumm	
	Sandy Sweet	
	Andrew Turner	
Practice:	Jane Taylor	Practice Manager, Operations
	Dr Anant Sachdev	
Apologies:	Mike Butcher	
	Samit Gaba	
	Vivien Gunner	
	Tina McKenzie Boyle	
	Alison Williams	

1. Welcome

The Chair welcomed everyone to the May, 2026 meeting

2. Minutes of the Previous Meeting

The Minutes of the Meeting held on Monday 15th March 2026 were agreed after the following correction:

Richard Fenny attended.

3. Practice Report

The Practice Operations Manager, Jane Taylor, reported as follows:

1 new PSA (Lyndsey) has joined the Practice.
A student Nurse (Grace) is currently training with the Practice for 8-10 weeks.
A new HCA (Samantha) will be joining on 21 June and the Practice is advertising for 1 more.

Some HCAs are now being sent outside the Practice to be trained to HC1 level. When they complete their training, they return to the Practice to continue training in further competencies within the Practice.

Other team members undergo advanced training so that the Practice nursing team can cover all specialist roles.

The Practice is also looking at appointing a new Frailty prescribing nurse to cover Care Homes within the Practice area and also help with it's very frail patients living at home. This service will cover the new Care Home currently under construction in Hanworth, Bracknell which falls within the Practice area.

New to a Practice Team is a 'virtual bot' called Amy. Martyne is running this project. Amy provides a 24 hr service to patients and is able to answer some questions and direct patients to appropriate services which are suited to their needs.

Dr Sachdev stressed that this IS NOT a clinical decision tool.

The Group were keen to know how it could be made clear to our patients whether they should use 'Rapid Health' or 'Amy'. Dr Sachdev advised that the systems were interactive and the Practice was itself still learning. Data is generated for the Practice which will be monitored. It is also linked to the 'Pharmacy First' system, which can direct patients to Pharmacies in need. Pharmacies are now able to prescribe antibiotics in some cases and also deal with repeat scripts for contraceptives and prescribing these in the first instance, thus freeing up GP time for more patients.

The Practice Manager advised the Group that the current Patient list within the Practice is 41,500 patients.

Current efficiency reviews being carried out, including a new post of Digital Specialist, will be beneficial to both our patients and the Practice.

4. The health event held on Saturday, 16 May 2026 at Bucklers Park Community Hub had been a great success. Dr Sachdev delivered a very well received talk about the symptoms, treatment and living with cancer. Other professionals from Frimley Health, MacMillan Support, a Social Prescriber and a Patient who had undergone treatment for cancers all spoke at the event.

The Practice was reviewing the comments received from those who attended and is looking at arranging 1 more event this year and what subject would be covered. Dr Sachdev felt that the Practice would put on just 2 annual annual events. Planning and organising speakers for events was very time consuming and venue booking to accommodate the number of patients wishing to attend these events could be difficult.

5. CQC Follow-Up inspection - Dr Sachdev was pleased to formally announce that after the CQC 'follow-up' report, The Practice has now been rated as **"GOOD".**

Group members felt that the rating should have been higher and congratulated the Practice for all the hard work that had been undertaken by their whole team to improve services for all our patients.

6. Election of Officers (deferred at last meeting)

The Group Secretary reported that nominations received were as follows:

Chair	Alan Brown
Deputy Chair	No nominations
Group Secretary	Beryl Kingsnorth

The Secretary asked for a formal nomination for Deputy Chair, which was an important post and needed to be filled. No member present was prepared to stand so it was decided to advertise this post to the current Patient base to see if there was someone prepared to undertake it.

The point was also made that members needed to carefully consider nominations for all post in forthcoming years.

Alan Brown was duly elected as Chair for 2026 and Beryl Kingsnorth as Group Secretary.

7. Any Other Business

No further items were raised

8. Date, venue and time of next meeting:

The date and time of the next meeting will be Monday, 20 July, 2026, commencing at 1.30 p.m.

The venue will be confirmed.

There being no further business, the Chair closed the meeting at 14.30 p.m

Ringmead Group PPG ppgringmead@gmail.com